

**CAMDEN COUNTY, GEORGIA
BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
JUNE 24, 2014, 6:00 PM**

A regular meeting of the Camden County Board of County Commissioners was held at 6:00 p.m. on Tuesday, June 24, 2014, in the Board of County Commissioners' Meeting Chambers of the Government Services Building, Woodbine, Georgia.

Chairman Starline called the meeting to order at 6:00 p.m.

Finance & Budget Director Mike Fender delivered the invocation.

Chairman Starline led the Pledge of Allegiance.

Present: Chairman James H. Starline; Vice-Chairman Chuck Clark; Commissioner Willis R. Keene, Jr.; Commissioner Tony Sheppard; Commissioner Gary Blount; County Administrator Steve Howard; County Attorney John S. Myers and County Clerk Kathryn A. Bishop.

Agenda Amendments:

No agenda amendments were offered during this time.

Motion to Adopt the Agenda:

Commissioner Keene made a motion, seconded by Commissioner Blount to adopt the agenda as presented.

The motion carried unanimously

Approval of Minutes

- June 3, 2014 regular meeting minutes; June 12, 2014 public hearing minutes

Vice-Chairman Clark made a motion, seconded by Commissioner Sheppard to approve the June 3, 2014 regular meeting minutes and June 12, 2014 public hearing minutes.

The motion carried unanimously.

Public Comments

Lynn Roberts, Ben Butler Lane, Woodbine

Mrs. Roberts expressed her concerns with the road conditions on Ben Butler Lane. She stated that drainage issues and road conditions are a problem, as well as she was told that the road would be placed on the paving list some time ago. She urged the Board to look in to her concerns as soon as possible.

Regular Meeting

1. Consideration of requests regarding ad valorem taxes.

Chairman Starline made a motion, seconded by Commissioner Keene to approve the request by John C. Bennett to refund \$55.90 in accordance with the recommendation.

The motion carried unanimously.

Commissioner Keene made a motion, seconded by Commissioner Sheppard to approve the request by Madeleine P. Brennan to refund \$252.71 in accordance with the recommendation.

The motion carried unanimously.

Commissioner Keene made a motion, seconded by Commissioner Sheppard to approve the request by Ralph Lafazia to refund \$198.32 in accordance with the recommendation.

The motion carried unanimously.

2. Approval to submit the Federal Emergency Management Association (FEMA) Hazard Mitigation Assistance (HMA) Grant.

Commissioner Keene made a motion, seconded by Commissioner Sheppard to approve the request to submit the Federal Emergency Management Association (FEMA) Hazard Mitigation Assistance (HMA) Grant.

The motion carried unanimously.

3. Acceptance of a Hazards Mitigation Assistance Award.

Commissioner Blount made a motion, seconded by Commissioner Sheppard to accept the Hazards Mitigation Assistance Award.

The motion carried unanimously.

4. Approval of Surplus Item List.

Commissioner Blount made a motion, seconded by Commissioner Sheppard to approve the Surplus Item List as presented by staff.

The motion carried unanimously.

Item	Dept	Asset #	Description	Serial #	Status
1	1535		Dell Optiplex 330 Desktop	9FSNDG1	Replaced
2	1535		Dell Dimension 4400 Desktop	5HTQ611	Replaced
3	1535		Dell Optiplex GX60 Desktop	24JTK21	Replaced
4	1535		Dell Optiplex 745 Desktop	1RLKVC1	Replaced
5	1535		Dell Optiplex 745 Desktop	9D7QMC1	Replaced
6	1535		Dell Optiplex 330 Desktop	JVCJ7G1	Replaced
7	1535		Dell Optiplex GX270 Desktop	9F45J41	Replaced
8	1535		(2) Pro1X Docking Station		Replaced
9	1535		Dell Inspiron 640m Laptop	4HS51D1	Replaced
10	1535		Dell Latitude D620 Laptop	DQFZQB1	Replaced
11	1535		Dell Latitude D610 Laptop	1LSYB71	Replaced
12	1535		Dell Latitude D620 Laptop	F8MF5B1	Replaced
13	1535		Dell Latitude D800 Laptop	7M34N41	Replaced
14	1535		Dell Monitor	MX-0G283H	Does not work
15	1535		Dell Monitor/Docking Stand	CN-UC795	Does not work
16	1535		Lexmark Printer/Fax	2080077627	Does not work
17	1535		Backup UPS	JB0336022516	Does not work
18	7130		Sears Coldspot Standup Freezer		Still works
19	7130		(4) Two Drawer Index card filing system		Does not use/old
20	7130		Space Heater		Does not run/old
21	7130		(2) Office chairs		Both Broken
22	7130		Green Filing Cabinet		Does not use/old

5. Approve multi-year contract for Bulk Fuel & Diesel Delivery.

Commissioner Keene made a motion, seconded by Commissioner Blount to approve the multi-year contract for Bulk Fuel & Diesel Delivery to Hopkins-Gowen Oil Company.

The motion carried unanimously.

6. Approval of Contract with TDS for Data Sharing Project

Commissioner Blount made a motion, seconded by Commissioner Sheppard to approve the Contract with TDS for Data Sharing Project.

The motion carried unanimously.

7. Approval of Indigent Defense Contract.

Commissioner Blount made a motion, seconded by Commissioner Sheppard to approve the Indigent Defense Contract with the Public Defenders Office.

The motion carried unanimously.

8. Approval of Agreement for Professional Services with Dr. Daniel Matricia, DO.

Commissioner Keene made a motion, seconded by Commissioner Blount to approve the Agreement for Professional Services with Dr. Daniel Matricia, DO.

The motion carried unanimously.

9. Approval of Fiscal Year 2014 Budget Amendments.

Commissioner Blount made a motion, seconded by Vice-Chairman Clark to approve the Fiscal Year 2014 Budget Amendments as presented by staff.

The motion carried unanimously.

A RESOLUTION TO AMEND THE 2013-2014 FISCAL
BUDGET RESOLUTION FOR THE CAMDEN COUNTY
BOARD OF COMMISSIONERS

BE IT RESOLVED by the Camden County Board of Commissioners, Camden County, Georgia in regular session lawfully assembled for County purposes:

That it is necessary to adjust the following budgets for the changes in activities during the fiscal year;

That the above transactions can be fulfilled by changing the following budget accounts in the general fund:

Description	Budget Account	Adopted Budget	Net Change	Proposed Budget
Pen & Int - Taxes	- 31.9110	\$ 320,915	\$180,700	\$ 500,615
FiFa's - Taxes	- 31.9500	\$ 52,300	\$ 37,000	\$ 89,300
Salaries -Support Serv	1520 - 51.1100	\$ 66,102	(\$ 3,300)	\$ 62,802
Salaries - Proj Coord	1575 - 51.1100	\$ 62,026	(\$ 20,500)	\$ 41,526
Electric -County Clerk	1130 - 53.1230	\$ -0-	\$ 1,700	\$ 1,700
Salaries-Human Res	1540 - 51.1100	\$ 70,096	\$ 3,300	\$ 73,396
Insurance -WC	1556 - 55.2200	\$ 92,300	\$ 5,500	\$ 97,800
Rep/Maint-Facilities	1565 - 52.1230	\$ 60,000	\$ 28,500	\$ 88,500
Salaries-Sheriff	3300 - 51.1100	\$2,263,750	\$ 59,000	\$2,322,750
Salaries-Jail	3400 - 51.1100	\$1,140,200	\$ 38,000	\$1,178,200
Salaries-EMS	3600 - 51.1100	\$3,103,141	\$ 91,000	\$3,194,000
Salaries - Planning	7000 - 51.1200	\$ -0-	\$ 14,500	\$ 14,500
Admin Claim-Emp Health	1555 - 51.2121	\$2,086,500	(\$ 250,000)	\$1,836,500
Prior Year Taxes	- 31.1200	\$ 738,400	\$ 250,000	\$ 988,400
Tax Comm Fees - Vehicles	- 34.1600	\$ 162,400	\$ 45,000	\$ 207,400
Tax Comm Fees - Taxes	- 34.1940	\$ 515,100	\$ 55,000	\$ 570,100
Proceeds Carried Forward (fund balance)	- 39.9999	\$2,070,000	(\$ 600,000)	\$1,470,000

THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners does hereby ordain, resolve, and enact the foregoing budget amendments for Camden County, Georgia.

Adopted this _____ day of _____, 2014

CAMDEN COUNTY BOARD OF COMMISSIONERS

James H. Starline, Chairman

Attest : _____
Katie Bishop, County Clerk

10. Approval of the Fiscal Year 2015 Budget.

Vice-Chairman Clark made a motion, seconded by Commissioner Sheppard to adopt the Fiscal Year 2015 Budget as presented.

The motion carried unanimously.

**A Resolution to Adopt a County Budget
For Camden County, Georgia**

BE IT RESOLVED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS, CAMDEN COUNTY, GEORGIA, that the County enact a Resolution to be entitled A Budget Resolution for Camden County, Georgia, for the fiscal year commencing July 1, 2014, and ending June 30, 2015, to read as follows:

BE IT RESOLVED, that the County hereby use the insurance premium tax received in the prior year, in the amount of \$744,649, to reduce the Unincorporated Tax District costs for the unincorporated residents as shown in the attached exhibits; and

BE IT RESOLVED, that the County hereby adopt the General Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit A; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Law Library Fund Budget, Jail Construction & Staffing Fund Budget, the Curbside Collection Fund Budget, and the Shared Assets Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit B; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Emergency Telephone System Fund Budget, the Hotel/Motel Tax Fund Budget, and the Drug Abuse Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit C; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Unincorporated Tax District Fund Budget and the Special 1% (#6) Improvements Funds Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit D; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Special 1% (#7) Improvements Fund Budget, the Capital Improvements Fund Budget, and the Georgia Transportation Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit E; and

BE IT FURTHER RESOLVED, that the County hereby adopt the Impact Fees Fund Budget and the Solid Waste Enterprise Fund Budget as prepared and submitted, a summary of which is attached hereto and labeled Exhibit F; now

THEREFORE, BE IT RESOLVED, that the Camden County Board of Commissioners does hereby adopt, resolve and enact the foregoing Budget Resolution for Camden County, Georgia.

Adopted this _____ day of _____, 2014.

CAMDEN COUNTY BOARD OF COMMISSIONERS

James H. Starline, Chairman

Attest : _____
Katie Bishop, County Clerk

Exhibit A

GENERAL FUND REVENUES

<u>Summary of Revenues</u>	<u>FY 2015 Budget</u>
Taxes Collections :	
Current Year Property Taxes	\$ 14,259,100
All Other Taxes	5,584,000
Permits and Inspection Fees	99,650
State and Federal Funding	97,100
Commissions and Fees	2,033,700
Constitutional Offices	1,457,200
Interest Income	17,400
Miscellaneous	68,892
Other Financing Sources	-
Fund Balance Usage	<u>\$ 2,146,500</u>
Totals	<u>\$ 25,763,542</u>

* This budget is based on no millage increase (11.7 mils)

Exhibit A (con't)

GENERAL FUND EXPENDITURES

Summary of Expenditures	FY 2015 Budget
Board of Commissioners	\$ 132,201
Board of Equalization	17,050
County Clerk	53,927
Administration	298,668
Administrative Services	90,249
County Attorney	172,150
Registrar	125,894
Contingency	-
Special Appropriations	1,296,435
Finance & Budget	433,766
Information Technology	193,218
Human Resources	169,013
Tax Commissioner	636,213
Tax Assessor	743,548
Employee Health Insurance	3,391,207
Worker's Compensation Insurance	317,833
Insurance	789,300
Onsite Wellness Clinic	231,306
Facilities Management	458,850
Customer Service Desk	61,019
Superior Court	374,270
Clerk of Court	515,789
District Attorney	394,282
Magistrate Court	287,158
Probate Court	363,535
Juvenile Court	251,684
Public Defender	198,724
Sheriff's Office	3,427,819
Corrections	2,181,978
Adult Probation	11,598
Department of Juvenile Justice	32,116
E M S	4,514,897
Coroner & Medical Examiner	40,730
Animal Control	264,227
E M A	111,110
Public Works	1,442,236
Fleet Maintenance	211,505
Health Department	380,080
Mosquito Control	185,030
Department of Family Children Serv	92,725
County Library	311,246
Bryan Lang Historical Library	62,804
Planning & Development	265,420
County Agents	93,932
Forestry	27,800
Joint Development Authority	-
Debt Service	109,000
Totals	<u>\$ 25,763,542</u>

Exhibit B

LAW LIBRARY FUND

	<u>FY 2015 Budget</u>
Revenues	\$ 22,650
Expenditures	\$ 22,650

JAIL CONSTRUCTION & STAFFING FUND

	<u>FY 2015 Budget</u>
Revenues	\$ 185,565
Expenditures	\$ 185,565

CURBSIDE COLLECTION FUND

	<u>FY 2015 Budget</u>
Revenues	\$ 792,017
Expenditures	\$ 792,017

* This budget represents no additional increase, quarterly billing remains at \$43.50.

SHARED ASSETS FUND

	<u>FY 2015 Budget</u>
Revenues	\$ 460,300
Expenditures	\$ 460,300

Exhibit C

EMERGENCY TELEPHONE SYSTEM FUND

	<u>FY 2015 Budget</u>
Revenues	\$ 1,090,442
Expenditures	\$ 1,090,442

HOTEL / MOTEL TAX FUND

	<u>FY 2015 Budget</u>
Revenues	\$ 22,505
Expenditures	\$ 22,505

DRUG ABUSE FUND

	<u>FY 2015 Budget</u>
Revenues	\$ 5,405
Expenditures	\$ 5,405

Exhibit D

UNINCORPORATED TAX DISTRICT FUND

<u>Summary of Revenues</u>		FY 2015
		<u>Budget</u>
Current Year Taxes	\$	282,700
State Insurance Premiums Tax		734,100
Miscellaneous		3,700
Other Financing Sources		-
Totals	\$	<u>1,020,500</u>
 <u>Summary of Expenditures</u>		
Unincorporated - Fire Department	\$	588,724
Unincorporated - Recreation		431,776
Totals	\$	<u>1,020,500</u>

* This budget will utilize \$744,649 of the received 2013 Insurance Premiums Tax Collection. It contains a .67 millage rate for the unincorporated area and a 1.4 millage rate for the incorporated area (Woodbine).

SPECIAL 1% (#6) IMPROVEMENTS FUND

<u>Summary of Revenues</u>		FY 2015
		<u>Budget</u>
Special Purpose Local Option Sales Tax	\$	-
Miscellaneous		10,000
Other Financing Sources		8,850,156
Totals	\$	<u>8,860,156</u>
 <u>Summary of Expenditures</u>		
Facility Projects	\$	2,320,546
Cities and PSA		6,539,610
Totals	\$	<u>8,860,156</u>

Exhibit E

SPECIAL 1% (#7) IMPROVEMENTS FUND

<u>Summary of Revenues</u>		<u>FY 2015</u>
		<u>Budget</u>
Special Purpose Local Option Sales Tax	\$	7,020,000
State of Georgia - DOT		1,068,000
Miscellaneous		2,500
Other Financing Sources		2,210,000
		<hr/>
Totals	\$	<u>10,300,500</u>
<u>Summary of Expenditures</u>		
Facility Projects	\$	2,930,484
Equipment Projects		530,000
Road Projects		1,780,000
Cities and PSA		5,060,016
		<hr/>
Totals	\$	<u>10,300,500</u>

CAPITAL IMPROVEMENTS FUND

		<u>FY 2015</u>
		<u>Budget</u>
Revenues		\$383,785
Expenditures		\$383,785

GEORGIA TRANSPORTATION FUND

		<u>FY 2015</u>
		<u>Budget</u>
Revenues		\$285,025
Expenditures		\$285,025

Exhibit F

IMPACT FEES FUND

	<u>FY 2015 Budget</u>
Revenues	\$19,800
Expenditures	\$19,800

SOLID WASTE ENTERPRISE FUND

<u>Summary of Revenues</u>	<u>FY 2015 Budget</u>
Landfill Site Charges	\$3,872,400
Other Revenues	35,003
Fund Balance Usage	<u>38,300</u>
Totals	<u><u>\$3,945,703</u></u>
 <u>Summary of Expenditures</u>	
Operating	\$2,232,603
Non-Operating	644,000
Equipment	138,500
Debt Service	482,600
Funding of Liab. (Closure/Postclosure)	448,000
Funding for new cells	<u>0</u>
Totals	<u><u>\$3,945,703</u></u>

Reports

Calendar – June & July 2014

County Clerk Kathryn Bishop read the calendars for June & July 2014.

County Administrator's Report

County Administrator Steve Howard announced that the County received the 2014 NaCo Award, a national platform, for the work and efforts put forth in implementing a Functional Consolidation through Fire Rescue.

He announced that Camden County was featured in Georgia County Government Magazine for the ACCG award received in December 2013.

He asked the Board for a consensus regarding House Bill 60, Ominous Gun Law, which is effective July 1, 2014.

The consensus of the Board was to make no changes regarding security within the Government Services Complex at this time.

Additional Public Comments:

No additional comments from the public were offered during this time.

Adjournment:

Commissioner Blount made a motion, seconded by Vice-Chairman Clark to adjourn the June 24, 2014 meeting. The vote was unanimous to adjourn the meeting at 6:42 PM.