

**CAMDEN COUNTY, GEORGIA  
BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
AUGUST 18, 2015, 6:00 PM**

**A regular meeting of the Camden County Board of County Commissioners was held at 6:00 p.m. on Tuesday, August 18, 2015, in the Board of County Commissioners' Meeting Chambers of the Government Services Building, Woodbine, Georgia.**

Chairman Starline called the meeting to order at 6:00 p.m.

Finance & Budget Director Mike Fender delivered the invocation.

Chairman Starline led the Pledge of Allegiance.

**Present: Chairman James H. Starline; Vice-Chairman Chuck Clark; Commissioner Willis R. Keene, Jr.; Commissioner Gary Blount; Commissioner Tony Sheppard; County Attorney; John S. Myers; County Administrator Steve Howard and County Clerk Kathryn A. Bishop**

**Agenda Amendments:**

**Removal of Item 4 under the Regular Agenda and renumber the agenda accordingly:**

*Probate Court Chief Clerk Glenda Foddrell*

4. Approval of collection services contract with Pioneer Credit Recovery, Inc. for the Office of Probate Court.

**Addition of Item 8 under the Regular Agenda:**

*County Administrator Steve Howard*

8. Approval of Agreement with GOVCOMMS for Public Communications /Marketing Services

Commissioner Blount made a motion, seconded by Commissioner Keene to approve the agenda amendment as presented.

*The motion carried unanimously.*

**Motion to Adopt the Agenda:**

Commissioner Keene made a motion, seconded by Vice-Chairman Clark to adopt the agenda as amended.

*The motion carried unanimously.*

## Approval of Minutes

- July 14, 2015 public hearing and regular meeting minutes

Commissioner Keene made a motion, seconded by Commissioner Blount to approve the July 14, 2015 public hearing and regular meeting minutes.

*The motion carried unanimously.*

## Public Comments

Julia Evans Roland, Hickory Bluff, Waverly

Mrs. Evans stated that she is before the board tonight to request street lights for Hickory Bluff Road. She explained the dangers for residents driving automobiles, running / walking, riding bicycles, driving golf carts and children playing. She urged the board to look into this matter and help the residents with a resolution to install street lights for safety purposes along this roadway.

Gordon Williams, Field Creek Circle, Waverly

Mr. Williams stated that he is before the board tonight to request the paving of Field Creek Circle. He explained that the roadway is 12 foot wide at each end between the grasses. He stated that it is difficult when you meet another vehicle or golf cart at the end of this roadway. He stated that water backs up at the southeast end as much as 150 feet onto Hickory Bluff Road. Mr. Williams explained that there is a drain on the north side of the road at the southeast end where it connects to Hickory Bluff Road that doesn't function unless water is backed up at least 150 feet onto the paved roadway. He stated that six (6) families have moved onto Field Creek Circle and residents and visitors walk during the day and nighttime hours, as well as they enjoy riding golf carts. He stated that unfortunately there are numerous water holes that have to be avoided due to the condition of the road. He urged the board to look into paving Field Creek Circle.

## Presentations

- Employee of the 4<sup>th</sup> Quarter Proclamation presented by Katie Bishop

Employee Recognition Committee Chairperson Katie Bishop presented Cyrus Roberts with the Employee of the Quarter for the Fourth Quarter.

*WHEREAS, the Employee Recognition Committee is pleased to announce that Cyrus Roberts has been named Employee of the Quarter for the 4<sup>th</sup> Quarter of Fiscal Year 2015; and*

*WHEREAS, Cyrus's commitment to the Camden County Solid Waste C & D Landfill began on June 4, 2001; where his willing attitude, and diligent work ethic have played an important role in the growth and success of this organization; and*

*WHEREAS, he has been described by his peers as having a wonderful sense of humor and is considered everyone's friend. Yet, he maintains the respect and admiration of not only the personnel assigned to him, but also the office personnel and his supervisors; and*

*WHEREAS, on a daily basis Cyrus is always willing to lend a helping hand, or to give gentle instruction and guidance to those assigned under his leadership. Whether it's assisting with repairs, welding equipment, helping a customer unload their vehicle, or anything that may need to be done. He never hesitates to help others; and*

*WHEREAS, he has a keen ability to recognize an individual's strengths and weaknesses in their various job duties, and as such he assigns particular duties that showcase these attributes; and*

*WHEREAS, in the course of a few months, the C & D Landfill lost three (3) employees. Cyrus immediately stepped up to the task, and while working alongside his fellow coworkers he has managed to keep operations running smoothly and efficiently. Due to his efforts, job details that in the past were being neglected are now being accomplished; and*

*WHEREAS, in January 2015 Cyrus attended the Landfill Operator Certification Course, and received his official certification as a Certified Landfill Operator. His efforts did not go unnoticed by his supervisors, and he has recently been officially promoted to Hill Supervisor.*

**NOW, THEREFORE, BE IT PROCLAIMED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS** that the members of this body recognize Cyrus Roberts as Employee of the Quarter for Camden County Government, and, we hereby express our gratitude for his continued efforts and commitment.

Commissioner Blount made a motion, seconded by Vice-Chairman Clark to adjourn the Regular Meeting at 6:15 PM.

***The motion carried unanimously.***

Chairman Starline convened the Public Hearing at 6:15 PM.

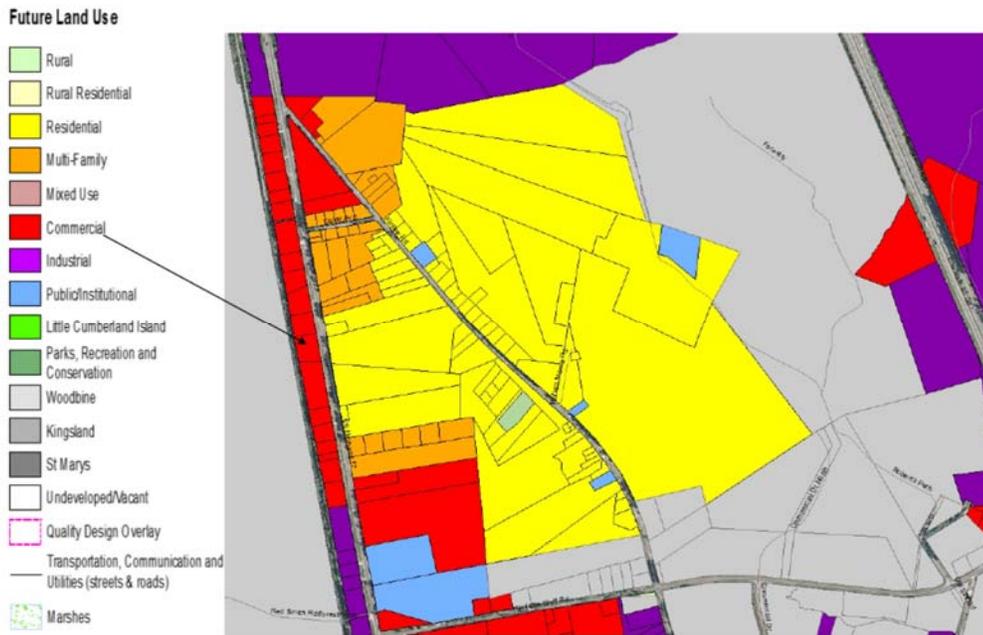
### **Public Hearing (1 item)**

- To receive comments from the public regarding the request by William & Pamela Pierce, applicant for the owner, Citizens State Bank for a Zoning Map Amendment RZ2015-04 from C-G (General Commercial) to A-R (Residential Agriculture), and a Future Land Use Map Amendment from "Commercial" to "Rural Residential" to allow the location of a manufactured home on a 1.67 acre vacant lot at 7683 U.S. Hwy 17, Tax Map 080 001.

Planning and Development Director Eric Landon presented the following PowerPoint presentation to the board:

- Request to rezone from C-G to A-R and FLU map amendment from "Commercial" to "Rural Residential" to allow a manufactured home on a 1.67 acre vacant lot.
- The development pattern and future land use designation for the west side of Highway 17 is commercial and industrial in nature.

- Changing the zoning of this lot to A-R would create a non-conforming lot due to the fact that it does not meet the minimum lot size requirements.
- The most recent zoning action in this corridor was a change from commercial to industrial
- The Planning Commission recommended denial of the request.



**Public Comments In Favor regarding this item:**

Walter Josselyn, on behalf of the applicant, William & Pamela Pierce Mr. Josselyn stated that the proposed use conforms to the adjacent properties, and previously there was a mobile home on this property. He stated that the adjacent property owners have no objections to this item, and he urged the Board to approve the request.

**Public Comments In Opposition regarding this item:**

No comments from the public were offered during this time.

Vice-Chairman Clark made a motion, seconded by Commissioner Sheppard to adjourn the Public Hearing at 6:28 PM.

*The motion carried unanimously.*

Chairman Starline reconvened the Regular Meeting at 6:28 PM.

## **Regular Agenda**

1. Consideration of request by William & Pamela Pierce, applicant for the owner, Citizens State Bank for a Zoning Map Amendment RZ2015-04 from C-G (General Commercial) to A-R (Residential Agriculture), and a Future Land Use Map Amendment from "Commercial" to "Rural Residential" to allow the location of a manufactured home on a 1.67 acre vacant lot at 7683 U.S. Hwy 17, Tax Map 080 001.

Vice-Chairman Clark made a motion, seconded by Commissioner Tony Sheppard to approve the request by William & Pamela Pierce, applicant for the owner, Citizens State Bank for a Zoning Map Amendment RZ2015-04 from C-G (General Commercial) to A-R (Residential Agriculture), and a Future Land Use Map Amendment from "Commercial" to "Rural Residential" to allow the location of a manufactured home on a 1.67 acre vacant lot at 7683 U.S. Hwy 17, Tax Map 080 001.

### **So Voted:**

**Chairman Starline – Yes**

**Vice-Chairman Clark – Yes**

**Commissioner Keene – Abstain**

**Commissioner Sheppard – Yes**

**Commissioner Blount – Yes**

*The motion carried, Commissioner Keene abstained from the motion.*

2. Consideration of amendments to the Personnel Policy.

Commissioner Keene made a motion, seconded by Commissioner Blount to approve the amendments to the Personnel Policy.

*The motion carried unanimously.*

### Chain of Command Grievance

*The Chain of Command Grievance resolution procedure is available for use by any employee that has completed their initial designated probationary period and feels that they have been treated unfairly in regards to discipline action including: formal written counseling, suspension, final warning, demotion, and termination. The process is as follows:*

1. *The employee will submit a request to grieve to Human Resources via formal letter within three (3) days of the incident. The letter must include reason for grievance and requested resolution.*

2. *The Human Resources Director will review the letter and the position of the employee with the next level of management. Management will submit their decision in writing to the grieving employee and a copy to the Human Resources Director within five (5) business days.*
3. *If the employee is not satisfied with the next level of management's decision, they must contact the Human Resources Director within three (3) days upon receipt. The Human Resources Director will then submit the letter for review to the next level of management up to the County Administrator. This level of management will submit their decision in writing within ten (10) business days.*
4. *The decision of the County Administrator shall be deemed final.*
5. *If the employee is satisfied with the outcome at any point in the process, the grievance is considered resolved and the employee will note his/her acceptance via formal letter.*

3. Approval of Memorandum of Agreement between Coastal Pines Technical College and Camden County Fire Rescue.

Commissioner Keene made a motion, seconded by Commissioner Blount to approve the Memorandum of Agreement between Coastal Pines Technical College and Camden County Fire Rescue.

***The motion carried unanimously.***

4. Approval of Federal Equitable Sharing Agreement and Certification.

Commissioner Sheppard made a motion, seconded by Commissioner Keene to approve the Federal Equitable Sharing Agreement and Certification.

***The motion carried unanimously.***

5. Approval of Fiscal Year 2016 Coastal Regional Commission Area Agency on Aging Congregate Meal Contract.

Commissioner Blount made a motion, seconded by Commissioner Keene to approve the Fiscal Year 2016 Coastal Regional Commission Area Agency on Aging Congregate Meal Contract.

***The motion carried unanimously.***

6. Approval of Fiscal Year 2015 Budget Amendments.

Commissioner Blount made a motion, seconded by Commissioner Keene to approve the Fiscal Year 2015 Budget Amendments.

***The motion carried unanimously.***

7. Adoption of the Millage Rate.

Commissioner Blount made a motion, seconded by Chairman Starline to approve the Millage Rate as 11.94 County, 1.0 Joint Development Authority, 0.67 Unincorporated, and 16.00 School.

**So Voted:**

**Chairman Starline – Yes**

**Vice-Chairman Clark – No**

**Commissioner Keene – No**

**Commissioner Sheppard – No**

**Commissioner Blount – Yes**

*The motion failed, Vice-Chairman Clark, Commissioner Keene, and Commissioner Sheppard voted against the motion.*

Commissioner Keene made a motion, seconded by Vice-Chairman Clark to re-advertise the Millage Rate Adoption as 12.94 County, 0.67 Unincorporated, and 16.00 School with the condition that the 1.0 mil previously allocated to the Joint Development Authority be brought back under the general fund budget, and segregated for economic development with all decisions regarding spending coming back before the Board of Commissioners for final approval.

*The motion carried unanimously.*

8. Approval of Agreement with GOVCOMMS for Public Communications /Marketing Services

Commissioner Blount made a motion, seconded by Commissioner Keene to approve the Agreement with GOVCOMMS for Public Communications /Marketing Services.

*The motion carried unanimously.*

## **Reports**

- Calendar – August / September

County Clerk Kathryn Bishop announced that there were no amendments to the August / September calendar at this time.

- County Administrator Comments

County Administrator Steve Howard introduced Andrew Nelson and welcomed him to the Spaceport Camden Project Team. He stated that Mr. Nelson is a recognized leader in the commercial space sector and he has worked with governments on the formation of spaceports and operational sites for the industry. He explained that Mr. Nelson has twenty-five (25) years of aerospace experience as an engineer, aviation regulatory specialist, and corporate strategist, and through a professional services agreement, he will assist the County with subject matter expertise to oversee the day to day management and coordination of the Environmental Impact Statement (EIS) and spaceport development activities.

**Additional Public Comments:**

No comments were offered during this time.

**Adjournment:**

Vice-Chairman Clark made a motion, seconded by Commissioner Blount to adjourn the August 18, 2015 meeting. The vote was unanimous to adjourn the meeting at 7:39 PM.