

**CAMDEN COUNTY, GEORGIA  
BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
MARCH 22, 2016, 6:00 PM**

**Present: Chairman James H. Starline; Vice-Chairman Gary Blount; Commissioner Willis R. Keene, Jr.; Commissioner Chuck Clark; Commissioner Tony Sheppard; County Administrator Steve Howard; County Attorney John S. Myers and County Clerk Kathryn A. Bishop .**

Chairman Starline called the meeting to order at 6:00 p.m.

Finance & Budget Director Mike Fender delivered the invocation.

Chairman Starline led the Pledge of Allegiance.

### **Agenda Amendments:**

#### **Added item under Presentations:**

- Government Finance Officers Association (GFOA) of the United States and Canada - GFOA's Distinguished Budget Presentation Award for Fiscal Year 2015

Commissioner Keene made a motion, seconded by Commissioner Sheppard to approve the agenda amendment as presented.

**The motion carried unanimously.**

#### **Motion to Adopt the Agenda:**

Commissioner Keene made a motion, seconded by Commissioner Clark to adopt the agenda as amended.

**The motion carried unanimously .**

#### **Approval of the Minutes**

- March 8, 2016 Public Hearing & Regular Meeting Minutes

Commissioner Clark made a motion, seconded by Commissioner Keene to approve the March 8, 2016 Public Hearing & Regular Meeting Minutes.

**The motion carried unanimously .**

#### **Presentation**

- Joint Proclamation recognizing Georgia's Small Business Week

County Clerk Katie Bishop announced the Joint Proclamation recognizing Georgia's Small Business Week. She stated that the Proclamation will be entered on the official minutes of this meeting.

- Government Finance Officers Association (GFOA) of the United States and Canada - GFOA's Distinguished Budget Presentation Award for Fiscal Year 2015

County Administrator Steve Howard announced that the Finance & Budget Department was recently honored with the Government Finance Officers Association (GFOA) of the United States and Canada - GFOA's Distinguished Budget Presentation Award for Fiscal Year 2015. Chairman Starline presented a Certificate of Recognition for the outstanding work to Finance Director Mike Fender and Assistant Finance Director Nancy Gonzalez.

## **Public Comments**

No comments from the Public were offered during this time.

Commissioner Keene made a motion seconded by Commissioner Clark to adjourn the Regular Meeting at 6:06 PM.

Chairman Starline convened the Public Hearing at 6:06 PM.

## **Public Hearing**

- To receive comments from the public regarding amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article 2 Board of Commissioners, addition of Section 35, Purchasing Card and Credit Card Ordinance for Camden County Elected Officials.

No comments regarding this item were offered from the public during this time.

- To receive comments from the public regarding amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.

No comments regarding this item were offered from the public during this time.

Commissioner Keene made a motion, seconded by Commissioner Sheppard to adjourn the Public Hearing at 6:08 PM.

Chairman Starline reconvened the Regular Meeting at 6:08 PM.

## **Regular Agenda**

1. Consideration of approval of Fiscal Year 2016 Budget Amendments.

Commissioner Keene made a motion, seconded by Vice-Chairman Blount to approve the Fiscal Year 2016 Budget Amendments.

**The motion carried unanimously.**

2. Approval of Surplus Item List.

Commissioner Keene made a motion, seconded by Commissioner Sheppard to approve the surplus item list as presented.

**The motion carried unanimously.**

### 3. Consideration of approval of Tax Release Applications

Commissioner Keene made a motion, seconded by Commissioner Clark to approve the Tax Release Applications.

**The motion carried unanimously.**

### 4. Policy discussion regarding impact fees.

**No official action taken at this time .**

### 5. Second Reading and Adoption of the amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article 2 Board of Commissioners, addition of Section 35, Purchasing Card and Credit Card Ordinance for Camden County Elected Officials.

Vice-Chairman Blount made a motion, seconded by Commissioner Keene to waive the Second Reading and adopt the amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article 2 Board of Commissioners, addition of Section 35, Purchasing Card and Credit Card Ordinance for Camden County Elected Officials.

**The motion carried unanimously.**

### 6. Second Reading and Adoption of the amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.

Commissioner Keene made a motion, seconded by Vice-Chairman Blount to waive the Second Reading and adopt the amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.

**The motion carried unanimously.**

## Reports

- Calendar - March & April 2016

County Clerk Kathryn Bishop announced there are no amendments to the calendar at this time.

- County Administrator Comments

County Administrator Steve Howard introduced Management Analyst Shannon Nettles to present the Strategic Plan to the Board and show how staff is tracking the progress and completion.

Mrs. Nettles gave the board a brief overview of the Google docs spreadsheet used for tracking progress and completion. She announced that the website's dashboard and mobile app are scheduled to be released soon.

## Executive Session - Real Estate

Commissioner Blount made a motion, seconded by Commissioner Keene to adjourn the regular meeting and convene an Executive Session regarding Real Estate at 6:40 PM.

**The motion carried unanimously.**

Chairman Starline convened the Executive Session - Real Estate at 6:40 PM.

### CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA  
COUNTY OF CAMDEN

#### AFFIDAVIT OF BOARD OF COUNTY COMMISSIONERS

The Camden County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of their knowledge and belief:

1.

The Camden County Board of Commissioners met in a duly advertised meeting on March 22, 2016.

2.

During such meeting, the Board voted to go into closed session.

3.

The executive session was called to order at 6:40 p.m.

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

\_\_\_\_\_ Consultation with the County Attorney or other legal counsel to discuss \_\_\_\_\_ pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or \_\_\_\_\_ employee or in which the county or any officer or employee may be directly involved \_\_\_\_\_ as provided in O.C.G.A. R. 50-14-2(1);

X Discussion of future acquisition of real estate as provided by O.C.G.A. 111, 50-14- 3(4);

\_\_\_\_\_ Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal or periodic evaluation or rating of a \_\_\_\_\_ county officer or employee as provided by O.C.G.A. 11L 50-14-3(6);

This 22<sup>nd</sup> day of March, 2016

\_\_\_\_\_  
James H. Starline, Chairman

\_\_\_\_\_  
Gary Blount, Vice-Chairman

\_\_\_\_\_  
Chuck Clark, Commissioner

Sworn to and subscribed before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 201 6.

\_\_\_\_\_  
Notary Public

My commission expires:

Tony Sheppard, Commissioner

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Willis R. Keene, Jr., Commissioner

Chairman Starline reconvened the regular meeting at 7:21 PM.

No action will be taken at this time.

### **Additional Public Comments**

No comments from the public were offered during this time.

### **Adjournment:**

Commissioner Clark made a motion, seconded by Commissioner Keene to adjourn the March 22, 2016 regular meeting. The vote was unanimous to adjourn the meeting at 7:22 PM.