

**CAMDEN COUNTY, GEORGIA  
BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
AUGUST 15, 2017, 6:00 PM**

**Present: Chairman James H. Starline; Vice-Chairman Chuck Clark; Commissioner Ben L. Casey; Commissioner Lannie E. Brant; Commissioner Gary Blount; County Administrator Steve Howard; County Attorney John S. Myers; and County Clerk Kathryn A. Bishop**

Chairman Starline called the meeting to order at 6:00 p.m.

Commissioner Lannie Brant delivered the invocation.

Chairman Starline led the Pledge of Allegiance.

**Agenda Amendments:**

**Deletion of items 6 and 7 under the regular agenda:**

6. Consideration of the grant submittal to the Georgia Emergency Management Agency - Hazard Mitigation Plan Program.
7. Consideration of the grant submittal to the National Rifle Association public gun range grant.

**Deletion of Executive Session – Real Estate**

**Addition of item 10 and 11 under the regular agenda:**

***Public Works Director Harvey Amerson***

10. Acceptance of Borrow Pit Lease with Howard P. and Tisha R. Rowell.

***Planning & Development Director Eric Landon***

11. Discussion regarding mobile homes.

Vice-Chairman Clark made a motion, seconded by Commissioner Brant to approve the agenda amendments as presented.

***The motion carried unanimously.***

**Motion to Adopt the Agenda:**

Vice-Chairman Clark made a motion, seconded by Commissioner Brant to adopt the agenda as amended.

***The motion carried unanimously.***

## **Approval of the Minutes**

- July 27, 2017 Special Called Meeting minutes; August 1, 2017 Public Hearing and Regular Meeting minutes

Vice-Chairman Clark made a motion, seconded by Commissioner Casey to approve the July 27, 2017 Special Called Meeting minutes, and the August 1, 2017 Public Hearing and Regular Meeting minutes.

***The motion carried unanimously.***

## **Presentation**

- Presentation by St. Marys Children's Theater presented by Nate Lewis

My name is Nathan Lewis and I am honored to be here representing the St. Marys Children's Theatre (SMCT). I am a member of the board of directors and a proud parent of an active SMCT participant. The Children's Theatre was established in 2014 for the purpose of providing fine arts education to enhance the cultural life of our southeastern coastal Georgia community. Our programs offer a stimulating, creative, and supportive outlet to children and young adults between the ages of 6-18, helping them build self-confidence and character, while developing self-expression, independence, and responsibility, with little to no cost to their families. SMCT obtained its 501(c)(3) status with the IRS, designating us as an official non-profit organization, in January of 2015. Our first show in 2014 was Peter Pan the Musical. We put on four shows in one weekend with 29 performers, 4 student technical production assistants, and 28 adult volunteers. Since then we have staged 6 other shows. Our most recent performance of Disney's Beauty and the Beast had 8 shows over two weekends, 63 performers, 13 student technical production assistants, and 59 adult volunteers. 2 SMCT participants represent a diverse population from every school in Camden County, from schools in Brunswick, Callahan, Yulee, Jacksonville and from numerous Home School programs. Our program recently expanded to include a junior theatre group that focuses on our youngest actors, ages 5-9, allowing them to take center stage. This is a reflection of the growing interest for the fine arts in our local community and we are eager to expand further for the benefit of our students and their families. As for economic impact.....our most recent mainstage production brought in audience members from North and South Carolina, Virginia, New York, Ohio, Wisconsin, Minnesota, Illinois, Louisiana, Pennsylvania, Texas, and even as far away as California. Beauty and the Beast alone brought in 1,200 patrons to Camden County. These audience members made significant impacts on our local community by staying at hotels, dining at local restaurants and shopping at local stores, bringing increased revenue to our community. The Children's Theatre employs local services and shops for goods and materials, therefore positively impacting our economy. The performing arts experience provides numerous benefits to our students. According to the Arts Education Partnership organization, 3 providing access to these types of programs has a profound impact on children in school, work, and life. For success in school - Improves literacy and English language arts, Advances math achievement, Engages students in school and motivates them to learn, Develops critical thinking, Improves culture, For success

in work - Equips students to be creative, Strengthens problem solving ability, Builds collaboration and communication skills, Increases the capacity for leadership, For success in life - Strengthens perseverance, Facilitates cross cultural understanding - Builds community and supports civic engagement, Fosters a creative community

The classes, workshops and technical theatre opportunities we offer provide a solid building block for hands-on skills training in costuming, sewing, set design, construction, sound and lighting. Although some of 4 these are fee-based, we strive to obtain funding to support economically disadvantaged youth with scholarships. SMCT has a wonderful group of parent volunteers who donate hundreds of hours of time into each of our productions and events, ensuring our success. Staging musicals by children not only educates our youth, but brings culture to our region. It also cultivates a deep sense of family within those that have participated. We have seen a tremendous outpouring of support and donations to our program from our local community....from building supplies to costumes and prizes for fundraising events. Those contributions have allowed us to fund our programs and performances. We were recently honored by the Savannah College of Art and Design (SCAD) to be selected as their 2017 Graduate Business Design and Arts Leadership program for their Non-Profit Grant Writing Project. They created an extensive grant writing template and marketing program for us to utilize in applying for funding grants. The result of their support allowed us to be awarded the \$7000.00 Project Grant from the Georgia Council for the Arts, They are the largest and most prestigious arts grant funding entity in the state of Georgia. 5 We also received a \$1200.00 grant from the Submarine Officers Spouses Association. We have plans to continue our growth and expand to provide even more for our community in terms of venue, classes and opportunity. Now comes the question that I am sure is on your mind. Why are we here? Well, if you are waiting for me to ask for your time, money, or effort, you can relax. (That being said, we will take them if you're offering) As we move forward, we will be meeting with several potential benefactors who are not only interested in our accomplishments, but also in our community's support. Your endorsement would serve as validation to these benefactors. The ideal format is a formal letter of endorsement. I have examples of a letter that would be beneficial to our objectives. We are honored to have had the opportunity to share with you our program and believe that it has become a valuable and necessary contribution to the quality of life for our community and look forward to working with you in the future. Now may I introduce Hal Shiff to the Board.

Mr. Shiff gave the board an overview of the direction the theater wishes to go and expanded on funding opportunities through grants.

County Administrator Steve Howard suggested Grants Manager Julie Haigler could assist the theater in pursuing grant opportunities.

## **Public Comments**

No comments were offered from the public during this time.

Commissioner Blount made a motion, seconded by Commissioner Casey to adjourn the Regular Meeting and convene a Public Hearing at 6:13 PM.

***The motion carried unanimously.***

Chairman Starline convened the Public Hearing at 6:13 PM.

### **Convene Public Hearing (3)**

To receive comments from the public regarding the following proposed amendments to the Official Code of Camden County (3):

- Amendments to the Official Code of Camden County, Georgia, Part II, to include the addition of Chapter 3 – Addressing.

#### **Public Hearing (1) Comments:**

No comments were offered from the public regarding these items during this time.

- Amendments to the Official Code of Camden County, Georgia, Chapter 6 – Alcohol Beverages, Section 20 and Section 30.

#### **Public Hearing Comments:**

No comments were offered from the public regarding these items during this time.

- Amendments to the Official Code of Camden County, Georgia, Chapter 2 – Administration, Article II Board of Commissioners.

#### **Public Hearing Comments:**

No comments were offered from the public regarding these items during this time.

Commissioner Blount made a motion, seconded by Commissioner Brant to adjourn the Public Hearing, and reconvene the Regular Meeting at 6:08 PM.

***The motion carried unanimously.***

Chairman Starline reconvened the regular meeting at 6:17 PM.

### **Regular Agenda**

1. Second Reading and Adoption of amendments to the Official Code of Camden County, Georgia, Part II, to include the addition of Chapter 3 – Addressing.

Commissioner Brant made a motion, seconded by Vice-Chairman Clark to waive the second reading and adopt the amendments to the Official Code of Camden County, Georgia, Part II, to include the addition of Chapter 3 – Addressing.

**The motion carried unanimously.**

**Joint - Addressing Ordinance:  
Camden County, Kingsland, St. Marys, and Woodbine, Georgia**

Article **X**: Addressing & Street Naming

Sec. **YY-1**. – Purpose of article

*The purpose of this article is to establish a procedure for the assignment or reassignment of address numbers and street names for property in Camden County. The policies and procedure utilized to assign or change address numbers shall be detailed in the Addressing and Street Naming Policies and Procedures Manual (Sec. **YY-4:4**).*

Sec. **YY-2**. – Scope of article

*The scope of this article shall include the assignment or reassignment of all official address numbers and street names, after first complying with the provision of GA Code §32-4, if applicable, to residential, nonresidential and other property according to the Addressing Manual, within the county inclusive of the corporate limits of the Cities of Kingsland, St Marys and Woodbine, including assignment of subaddresses.*

Sec. **YY-3**. – Addressing Council

*The Addressing Council shall be responsible for developing and amending policies and procedures contained within the Addressing and Street Naming Policies Manual. Resolutions shall be discussed by the members of the Council. These resolutions must be recognized by an absolute majority.*

*The Addressing Council will be made up of 10 members representing the following entities:*

- Camden County (2) including Addressing Coordinator (Chairperson)
- City of Kingsland (2)
- City of St Marys (2)
- Woodbine (1)
- 911/Emergency Response (1 from each agency)

Sec. **YY-4**. – Role of the Addressing Coordinator

*The Addressing Coordinator role, housed within the Department of Planning and Community Development, shall be responsible for the assignment and notification of all new street names, after first complying with the provisions of GA Code §32-4, if applicable, and address information. The Addressing Coordinator shall also be responsible for facilitating changes to existing street names and address numbers and*

subaddresses. Primary duties are listed below and also includes those in the Addressing and Street Naming Policies and Procedures Manual.

- (1) Assignment of address numbers. The Addressing Coordinator shall assign or reassign official address numbers in accordance with this article.
- (2) Street naming. The Addressing Coordinator shall be responsible for researching, verifying and recommending to the county the official name, type and directional for streets within the county inclusive of the corporate limits of the Cities of Kingsland, St Marys and Woodbine.
- (3) Database development and maintenance. The Addressing Coordinator shall be responsible for the maintenance of the Camden County Master Address Repository (MAR). This MAR shall contain the address numbers, street names, and subaddresses which have been assigned to parcels of land, buildings and their internal occupancies, or other facilities.
- (4) Addressing and Street Naming Policies and Procedures Manual. The Addressing Coordinator shall be responsible for maintaining the Addressing and Street Naming Guidelines and Procedures Manual that sets forth the Address Reference System rules and other guidelines for the assignment of address numbers, street names, and subaddresses throughout the County and inclusive of the corporate limits of the Cities of Kingsland, St Marys and Woodbine. The Manual may be amended from time to time by the Addressing Coordinator to reflect new land use patterns, changes in addressing conditions and other changes as necessary.

Sec. **YY** -5. – Addressing format.

Address format established. All addresses shall comply with the Federal Geographic Data Committee (FGDC) United States Thoroughfare, Landmark, and Postal Address Data Standard. Each address shall at a minimum be comprised of the following elements, in the following order:

- 1) Address number, conforming to the coordinate grid
- 2) Directional prefix, as necessary, based on the Address Reference System referenced in Addressing and Street Naming Procedures Manual (Sec. **YY**-4:4)
- 3) Street name, conforming to this article and addressing policies
- 4) Street type, conforming to the list maintained in the addressing policies
- 5) Subaddress type, as necessary, and conforming to the addressing policies
- 6) Subaddress identifier, as necessary. The subaddress identifier may be comprised of letters, numbers or a combination of the two.

Sec. **YY** -6. – Violations and penalties

- (a) Enforcement. The property owner shall display the assigned address in accordance with the requirements of this article. The failure of any person, firm or corporation which is an owner of a house, building or other structure to have

affixed thereto or to have otherwise displayed the official address number of such property in accordance with the standards contained in the Addressing and Street Naming Policies and Procedures Manual shall be considered a violation of this article and an abatable nuisance. In addition to other remedies provided by law, the Code Enforcement Officer shall have the authority to pursue enforcement of this article following written notice to the property owner or occupant in control of the property from the Code Enforcement Officer. The property owner of the property shall have five (5) days from the date of written notice to correct the deficiencies listed therein.

If the individual who received notice does not correct such deficiencies, the Code Enforcement Officer shall have authority to secure injunctions and abatement orders to insure compliance through the applicable Municipal/Magistrate Court.

- (b) *Criminal enforcement.* Any person who violates this article or any provisions thereof, shall be guilty of a misdemeanor and may be fined not more than five hundred dollars (\$500.00).
- (c) *Civil enforcement.* In addition to criminal penalties, any person, firm or corporation violating any provisions of this article shall be subject to a civil penalty of one hundred dollars (\$100.00), which can be recovered by the county in a civil action in the nature of a debt, if the offender does not pay the penalty within a prescribed period of time after being cited for violation of this article. No civil penalty shall be assessed until the person alleged to be in violation has been notified of the violation by the Code Enforcement Officer. Failure to correct the violation within five (5) days of the date of service of the notice, or by the end of the period of any extension, may result in the assessment of a civil penalty or other enforcement action. For good cause determined by the Code Enforcement Officer, the correction period may be extended by the Code Enforcement Officer. Each day of continuing violation shall constitute a separate violation.
- (d) *Referral to attorneys.* If payment of penalties is not received within five (5) days after written demand for payment is made, the Code Enforcement Officer may refer the matter to the city/county's attorney, who is authorized to institute a civil action in the name of the city/county in the applicable Municipal/Magistrate Court for recovery of the penalty.
- (e) *Other relief.* The city/county's attorney may secure, on behalf of the governing body, in addition to other remedies provided by law, injunctions, mandamus, abatement, or any other appropriate relief to prevent, enjoin, abate or address such unlawful action.

2. Second Reading and Adoption of amendments to the Official Code of Camden County, Georgia, Chapter 6 Alcohol Beverages, Section 20 and Section 30.

Commissioner Blount made a motion, seconded by Commissioner Casey to waive the second reading and adopt the amendments to the Official Code of Camden County, Georgia, Chapter 6 Alcohol Beverages, Section 20 and Section 30.

***The motion carried unanimously.***

3. Second Reading and Adoption of amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article II Board of Commissioners.

Vice-Chairman Clark made a motion, seconded by Commissioner Blount to waive the second reading and adopt the amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article II Board of Commissioners.

***The motion carried unanimously.***

4. Resolution of Support by the Board of County Commissioners as a supportive community partner with the Salvation Army – St. Marys and Toys for Tots a local community Christmas Collaboration.

Commissioner Blount made a motion, seconded by Vice-Chairman Clark to approve the Resolution of Support by the Board of County Commissioners as a supportive community partner with the Salvation Army – St. Marys and Toys for Tots a local community Christmas Collaboration.

***The motion carried unanimously.***

5. Consideration of grant award acceptance of the Fiscal Year 2018 Federal Funded Off-System Safety Project.

Commissioner Brant made a motion, seconded by Vice-Chairman Clark to accept the grant award for the Fiscal Year 2018 Federal Funded Off-System Safety Project.

***The motion carried unanimously.***

6. Consideration of the grant submittal to the Georgia Emergency Management Agency - Hazard Mitigation Plan Program.

***This item was removed during agenda amendments.***

7. Consideration of the grant submittal to the National Rifle Association public gun range grant.

***This item was removed during agenda amendments.***

8. Approval of recommended reorganization, as well as consider job descriptions and pay grades for positions (3).

Commissioner Blount made a motion, seconded by Vice-Chairman Clark to approve the reorganization, as well as pay grade structure as submitted, and make effective immediately.

***The motion carried unanimously.***

9. Reappointment of Camden County Library Board members.

***No action was taken at this time.***

10. Acceptance of Borrow Pit Lease with Howard P. and Tisha R. Rowell.

Commissioner Brant made a motion, seconded by Commissioner Casey to accept the Borrow Pit Lease with Howard P. and Tisha R. Rowell.

***The motion carried unanimously.***

11. Discussion regarding mobile homes.

***No action was taken at this time.***

## **Reports**

- **Calendar – August & September 2017**

County Clerk Katie Bishop stated there were no changes to the calendar at this time.

- **County Administrator Comments**

County Administrator Steve Howard stated that he did receive word from Kingsland that the Joint Addressing Ordinance was approved by the Council. He announced that Adam Kabasakalian is leaving us to pursue other opportunities. He asked Adam to come forward and accept this certificate for his loyal service to the citizens of this County.

## **Additional Public Comments**

No comments were offered from the public during this time.

## **Adjournment:**

Vice-Chairman Clark made a motion, seconded by Commissioner Brant to adjourn the August 15, 2017 regular meeting. The vote was unanimous to adjourn the meeting at 6:47 PM.

***The motion carried unanimously.***