

**CAMDEN COUNTY BOARD OF COMMISSIONERS
CALLED MEETING REGARDING THE SEARCH
FOR A COUNTY ADMINISTRATOR
MONDAY, FEBRUARY 3, 2003, 5:00 P.M.
COUNTY ANNEX BUILDING
KINGSLAND, GEORGIA**

A called meeting of the Camden County Board of Commissioners was held on Monday, February 3, 2003, at 5:00 p.m. in the County Annex Building, Kingsland, Georgia.

Present: Commissioner Stephen L. Berry, Commissioner David L. Rainer, Commissioner Sanford S. Feller, Commissioner E. B. Herrin, Jr., Commissioner Preston Rhodes, County Attorney O. Brent Green, Interim County Administrator Penny Woodard.

Chairman Rainer called the meeting to order at 5:00 p.m.

Chairman Rainer led the Pledge of Allegiance.

Chairman Rainer then asked for a moment of silence to honor the seven Columbia Space Shuttle astronauts who died on February 1, 2003.

The roll call indicated all Commissioners present.

Chairman Rainer stated that the purpose of the meeting was to begin the process of reviewing applicants' resumes for the position of Camden County Administrator, and to discuss the search process.

1. Adjourn into Executive Session to discuss a personnel matter: (5:05 p.m.)

Motion by Mr. Herrin, seconded by Mr. Feller, and voted unanimously that this Board now enters into closed session as allowed by O.C.G.A. Sec. 50 15-4 and pursuant to advice by the County Attorney, for the purpose of discussing personnel.

That upon conclusion of the discussion or deliberation in the closed session portion of the meeting that his body enter back into open session, open to the public, at which point an announcement will be made in the County Annex Building Conference Room that this Board is back in session.

That upon coming back into open session this body ratify the consensus taken in closed session; and

That this body, in open session, adopt a resolution authorizing and directing the chairman to execute an affidavit in compliance with O.C.G.A. Sec. 50-14-4, and that this body confirm that the actions of the Board in closed session were as required by law and approved by the County Attorney.

2. Reconvene:

Motion by Mr. Rhodes, seconded by Mr. Herrin, and voted unanimously to reconvene the meeting.

Chairman Rainer signed the affidavit as required by O.C.G.A. Sec. 50-14-4(b). The original copy of the affidavit is on file in the County Clerk's office, and a copy is attached to these minutes.

Chairman Rainer announced that there was no action taken as a result of discussion in the executive session.

The Board will review and deliberate the resumes received for the position of County Administrator. Interim County Administrator/Human Resources Director Penny Woodard divided the applicants' resumes into three categories: most qualified, highly qualified, and those who do not qualify. The Commissioners will study these resumes, and will each make a list of who they believe are the top five candidates, and a list of five alternates for the County Administrator position. The Board will create a master list of

candidates from the Board members' two lists. This personnel matter will be revisited at the regular Board of Commissioners meeting to be held Tuesday, February 18, 2003, in the Commissioners Meeting Room in Woodbine, Georgia.

3. Recess: (5:50 p.m.)

Motion by Mr. Rhodes, seconded by Mr. Herrin, and voted unanimously to recess the meeting until February 18, 2003.

Respectfully submitted,

David L. Rainer
Chairman

Denise M. Etheridge
Executive Secretary/County Clerk